



DETROIT METROPOLITAN WAYNE COUNTY AIRPORT (DTW) & WILLOW RUN AIRPORT (YIP)

MEDIA ACCESS GUIDE

Detroit Metropolitan Wayne County Airport (DTW), commonly known as Detroit Metro Airport, is Michigan's largest and busiest airport and one of the world's busiest air transport hubs. **Willow Run Airport (YIP)**, Willow Run serves cargo, corporate and general aviation clients and is the third busiest airport in the state of Michigan. As operator of the airports, **Wayne County Airport Authority (WCAA)** is committed to providing access to the airports for all stakeholders. This guide is meant to provide information regarding access to DTW and YIP (and WCAA) for members of the media.

MEDIA INQUIRIES

All media inquiries related to WCAA, DTW or YIP should be directed to **WCAA Communications**. The Communications office is open Monday – Friday (excluding holidays) between 8:00 a.m. and 4:30 p.m.

Michael Conway
Director, Communications
(734) 942-3558

Scott Wintner
Department Manager, Communications
(734) 955-3745

For breaking news or after-hours media inquiries, current instructions on whom to contact are provided on the outgoing voicemail message at each of the above contact numbers.

General airport information, including an archive of airport news releases, is available 24-hours per day at www.metroairport.com. To be added to the distribution list for future news releases, please contact a member of WCAA Communications above.

MEDIA ACCESS TO AIRPORT FACILITIES

It is WCAA's goal to accommodate the media whenever reasonably possible. Our primary responsibility and highest priority, however, is to maintain safe, secure and efficient airport operations. Accordingly, WCAA reserves the right to deny or limit media access at its discretion.

IDENTIFICATION

When taping/filming at the airports, taking still photos, or conducting interviews, all members of the media should contact WCAA Public Affairs **prior to arriving at DTW or YIP**. Media representatives are required to display press identification and identify themselves to anyone

they interview, photograph, or film, and to any member of law enforcement or airport personnel upon request.

PASSENGER TERMINALS

Members of the media are generally welcome in public areas of the airports that include, but are not limited to, the ticketing/check-in and baggage claim areas of DTW passenger terminals prior to Transportation Security Administration (TSA) screening checkpoints. However, under increased levels of security access to these public areas may be restricted. In addition, airline check-in queues and the areas immediately surrounding baggage carousels are considered leased space and activity in these areas are subject to airline approval. Media activity on the terminal pick-up/drop-off curbs may not interfere with passengers or airline operations.

Federal regulations generally limit access to sterile areas of airports (those located beyond screening checkpoints) to ticketed travelers, airport employees and people with legitimate airport business under approved escort. Accordingly, members of the media wishing to gain access to the sterile area (terminal concourses beyond TSA screening checkpoints), must first obtain an approved Airport Authority escort to remain with them at all times while in these areas. Please be advised that access beyond the security checkpoints is subject to the availability of escorts and may be granted on a limited basis. WCAA encourages all media to submit access requests to WCAA Communications with as much advance notice as possible. Media granted access to the sterile area will be required to provide the escorting individual with their full names, dates of birth and a government-issued photo IDs to comply with current TSA rules regarding access to sterile areas. Media that are granted access to these areas must submit to TSA and or WCAA screening of personnel and equipment.

FEDERAL SECURITY & INSPECTION AREAS

Photographing and videotaping of the TSA screening checkpoints at DTW from public areas of the airport is not prohibited by the TSA. However, TSA personnel or local law enforcement may ask members of the media to stop such activity if it is interfering with the screening process or if such activity involves images of X-ray monitor screens at a TSA screening checkpoint. Prior to filming or taking photographs at a screening checkpoint, media should coordinate with TSA's Office of Public Affairs at (773) 377-1230. Members of the media should not be surprised if TSA personnel or local law enforcement inquire about their actions while photographing or recording at or near the checkpoints; these inquiries are important to ensure the safety of the traveling public and airport employees. Additional TSA information for media is available in the TSA Media Room at www.tsa.gov.

Similarly, access to Federal Inspection Service (FIS) areas for international arrivals requires prior approval from and escort by a member of U.S. Customs & Border Protection (CBP). WCAA Communications will not provide escorts into or for filming these federally-controlled areas. Contact TSA or CBP Public Affairs directly for more information (see contact numbers below).

LEASED AREAS

Leaseholders have the right to approve or deny media access to their leased areas of either airport at their discretion. WCAA will not provide escorts to media for access to leased areas without prior approval from the leaseholder. Leased areas include hangars (and associated ramp areas), concessions space inside the terminals at DTW, rental car lots, airline gates and the areas immediately surrounding airline baggage carousels and ticket counters at DTW.

AIRCRAFT PARKING RAMP (APRON) AT PASSENGER TERMINALS

The ramp area (where aircraft park and are serviced at the passenger terminal gates) at DTW is an extremely busy place. For both security and safety reasons, access to this area is heavily restricted to essential personnel. Media access to this area is prohibited except for certain, rare circumstances when deemed necessary and/or appropriate by the WCAA. Accordingly, please note that airport tenants may not provide media escorts onto the ramp without express permission from the WCAA CEO or his/her designee. In such rare instances where such access is approved by WCAA, all media accessing the ramp area must provide the escorting individual with their full names, date of birth and a government issued photo ID to comply with current TSA rules regarding access to sterile areas. Media that is granted access to these areas must submit to TSA and or WCAA screening of personnel and equipment and adhere to all airport and airline crewmember instructions at all times.

LIVE BROADCAST HOOK-UPS

Live broadcasts from inside the terminal facilities at DTW are possible from the North Terminal only. WCAA has provided a patch line running from the designated media parking area for the North Terminal (see details below) to a panel on the south face of the elevator shaft in the center of the terminal opposite the ticket counters. Access to this hook-up requires a key; if your station does not have a key and requires access to this hook-up, contact WCAA Communications.

At no time may any cables be laid through exterior doorways at either passenger terminal.

MEDIA PARKING AND ROADWAY ACCESS

All media vehicles, except clearly-marked broadcast vehicles (“live trucks”), must be parked in the airport's parking garages. Limited live truck parking may be permitted within designated areas (see attached map) at each terminal and is subject to change based on security requirements. Only one live truck per station will be allowed in such designated areas at a time.

All vehicles brought onto airport property are subject to inspection by airport or federal authorities. Unattended and/or unauthorized vehicles will be ticketed and/or towed at the owner's expense.

Parking along the airport perimeter fence for any reason, including photography, is strictly prohibited at all times without an approved escort.

Members of the media may not park along airport roadways and must ensure their activity in no way inhibits the free flow of passenger or vehicular traffic through airport roadways and facilities.

WEATHER AND DELAY INFORMATION

Flight delays, cancellations and re-routes are determined by a variety of factors. Adverse weather (at the departure airport, destination airport, or points in between), accounts for the majority of flight delays. Because an aircraft operating one flight segment usually turns-around to immediately fly another, delays early in the day can compound throughout the day – meaning that delays are often longer in the evenings. The decisions to cancel flights are made by the airlines.

You can see delays in the U.S. air traffic system at www.fly.faa.gov. This information covers planes in flight, and some of the **arrival** delays are projected based on flights scheduled. This site, however, does not factor-in airline cancellations.

For the best flight information, contact each airline directly (see contact numbers below). Most airlines also provide regular updates on system operations, especially during periods of severe weather, on their Web sites and via social media outlets such as Twitter and Facebook.

A great source for commercial flight delays and information is FlightStats (www.flightstats.com). FlightStats provides an up-to-the-minute “scorecard” of airport operations, which provides members of the media with self-serve data on actual flight operations, cancellations and delays at thousands of airports worldwide—including DTW.

COMMERCIAL FILMING AND PHOTOGRAPHY

All commercial filming and photography, including still photography and film/television production, is subject to the WCAA filming permit process that includes General Terms and Conditions for Commercial Filming and Photography at DTW and/or YIP. Contact Scott Wintner, WCAA Communications Manager, at (734) 955-3745 for more details, or visit www.metroairport.com to download a permit application.

HELPFUL CONTACT NUMBERS

TSA Public Affairs

(773) 377-1230

Security checkpoint screening protocols, wait times at the security checkpoints, specific TSA airport security-related questions, access to film TSA checkpoints or personnel, etc.

CBP Public Affairs

(313) 496-2191

Issues with inbound international flights and processing, international travel protocols, etc.

FAA Public Affairs

(847) 294-7427

after-hours (847) 294-7410

Air Traffic Control information, weather impacts on the aviation system (between airports).

Delta Air Lines Corporate Communications

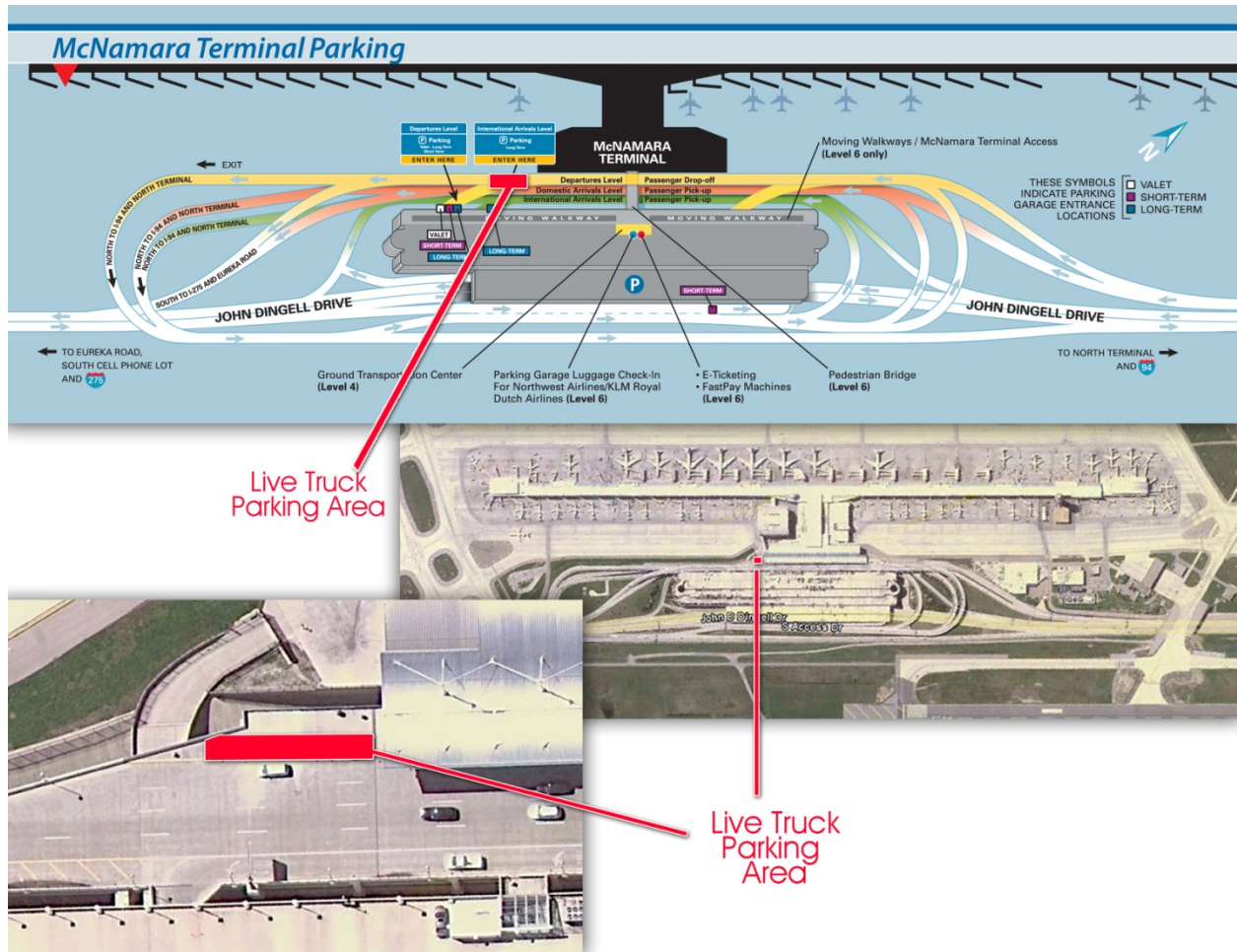
(404) 715-2554

Other Airline Media Contacts:

Air Canada Jazz	(902) 873-5054
AirTran	(678) 254-7442
Air France	(212) 830-4356
American Airlines	(817) 967-1577
Continental Airlines	(713) 324-5080
FedEx	(901) 434-8100
Frontier Airlines	(720) 374-4560
Lufthansa German Airlines	(516) 296-9671
Royal Jordanian Airlines	(212) 949-0060
Southwest Airlines	(214) 792-4847
Spirit Airlines	(954) 918-9432
United Airlines	(312) 997-8640
United Parcel Service	(404) 828-7123
US Airways	(480) 693-5729

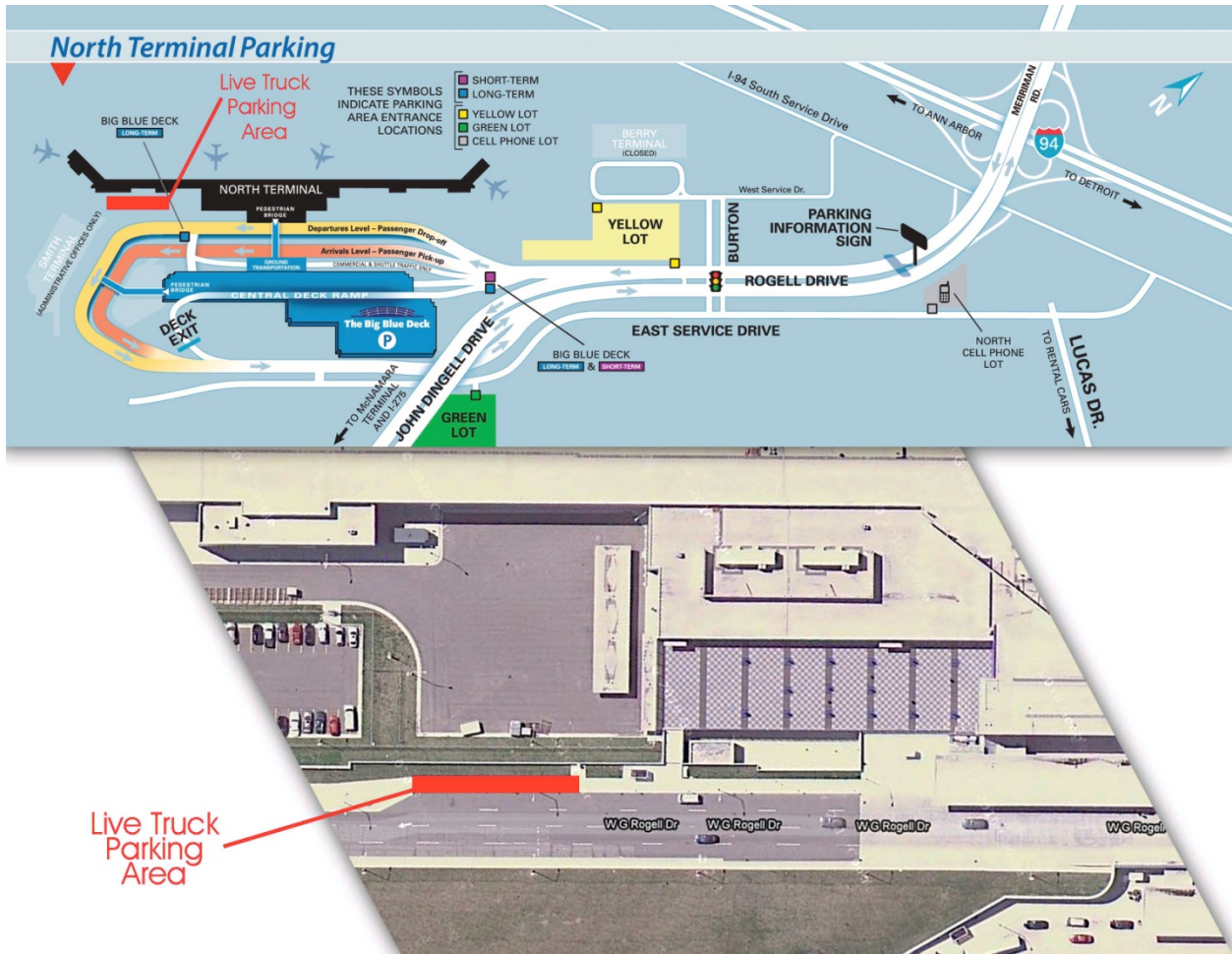
The material provided in this Media Access Guide is presented for informational purposes only and is not meant to be inclusive of all rules, regulations, procedures and laws governing airport operations. This information is subject to change at any time.

ATTACHMENT A – LIVE TRUCK PARKING MAPS (DTW AIRPORT TERMINALS)



McNamara Terminal – Departures Curb

The designated live truck parking area at the McNamara Terminal is located at the far end of the upper level (departures) curb, past the Westin Hotel entrance and shuttle bus stop. Live trucks must not obstruct traffic flow in this area and should be careful to remain clear of the adjacent overhang.



North Terminal – Departures Curb

The designated live truck parking area at the North Terminal is located at the far end of the upper level (departures) curb, past the Credentials Office entrance and shuttle bus shelter. Live trucks must not obstruct traffic flow in this area.

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